

# West Bengal Administrative Tribunal

Bikash Bhavan, 3<sup>rd</sup> floor, Salt Lake, Kolkata-700091.

No.346 -WBAT/1E-39/2018(Pt.I)

Date: 23/04/2021

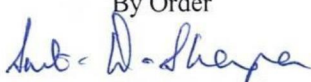
## TENDER NOTICE

Sealed quotations are being invited from interested companies / private agencies / suppliers having good track record, with rates for supplying of the Office stationery articles to West Bengal Administrative Tribunal Bikash Bhavan, Salt Lake, Kolkata-700091 as per the list of items.

The companies /private agencies / suppliers may also be requested to drop their rate tender Quotation in sealed Cover Super Scribing "Quotation for Office stationery & others articles for the financial year 2021-2022" Addressing The **Ld. Registrar, WBAT, 3<sup>rd</sup> Floor, salt Lake, Kol-91**. Last date of Submission of Quotation: 07.05.2021 up to 4.00 pm. and it will be opened in the chamber of Ld. Deputy Registrar on 10.05.2021.at 12:30p.m.

SL. No.	Name of the Particulars	Unit Recommended
1.	Hand Sanitizer (Water Based) (5 lt.)	04 Pcs.
2.	Savlon Disinfectant Spray(170GM)	02 Dozen
3.	Savlon Hand Sanitizer (Water Based)(500ML)	1 Dozen
4.	Surgical Mask	250 Pcs.
5.	Surgical Cap	100 Psc.
6.	Surgical Gloves	200 Pcs.
7.	Soap Small	15 Pcs
8.	Soap Big	15 Pcs.
9.	Dettol Hand wash	20 Pcs.
10.	Use & throw Pen (Blue)	40 Pcs.
11.	Use & throw Pen ( Black)	40 Pcs.
12.	Pentonic pen Blue	20 Pcs
13.	Pentonic pen Black	20 Pcs.
14.	A4 Paper (Copy Power)	20 Rim
15.	A4 Paper supreme	50 Rim
16.	Legal Paper	50 Rim
17.	Page Marking Flag (POST- IT) Big	1 Dozen
18.	Colour Page Marking Flag (POST- IT) small	1 Dozen
19.	Fevi Stik(15 GM)	10 Pcs.
20.	Fevi Gum	10 Pcs.
21.	Gripex Office Paste(750ML)	02 Pcs.
22.	Key Board (2.5 Ft× 2 Ft)	01 Pcs.
23.	Key Ring	25 Pcs.
24.	Short Hand Note Book	5 Dozen
25.	Whitener Pen	10 Pcs.
26.	Eraz- Ex	10 Pcs.
27.	Plastic Board for Office Car	02 Pcs.
28.	Tag	05 pkt.
29.	Highlighter pen	1 Dozen
30.	Pencil Battery AAA	1 Dozen
31.	Pencil Battery AA	1 Dozen
32.	Legal Size Cloth Envelop	100 Pcs.
33.	Stapler pin no.10 (small)	02 Box
34.	A4 Size Cloth Envelop	100 Pcs.
35.	No. 8 Registrar	1 Dozen
36.	No.16 Registrar	1 Dozen
37.	Small Exercise Registrar	1 Dozen
38.	Cover File (Four folded)	1 Dozen
39.	White Towel Big Size	6 Pcs.
40.	88A Cartridge Refill	10 Pcs
41.	12A Cartridge Refill	05Pcs.
42.	Brown scoth Tape(3M)	6 Pcs.
43.	Double headed pen	06 Pcs.
44.	Slate	06 Pcs.
45.	Slate Pencil	2 Pkt.
46.	PPE KIT	2 Pcs.

This office reserves the right to accept or reject any or all tender offer without assigning any reason thereof.

By Order  
  
( DY. REGISTRAR )  
W.B.A.T.