

West Bengal Administrative Tribunal

Bikash Bhawan, Third Floor, Salt Lake, Kolkata – 700091

No:-880-WBAT/1E-08/2003(Pt. II)

Date:-22.12.2021

NOTIFICATION

In modification of earlier notification No. 735-WBAT/1E-08/2003(Pt. II) dated 08/10/2021 and subsequent notification relating to the business of the Tribunal, the West Bengal Administrative Tribunal shall continue its restricted judicial function physically to the extent possible by observing protocols and restrictions imposed by the Government of West Bengal time to time to prevent the spreading of Covid – 19 pandemic in the following manner.

Division Bench	Days
First Bench (presided by Justice Soumitra Pal, Hon'ble Chairman and Shri Sayeed Ahmed Baba, Hon'ble Administrative Member)	Monday, Wednesday and Friday (2 nd half)
Second Bench (presided by Smt. Urmita Datta (Sen), Hon'ble Judicial Member and Shri Sayeed Ahmed Baba, Hon'ble Administrative Member)	Monday (1 st half), Tuesday (Full day), Wednesday (1 st half), Thursday (Full day)

The above schedule for judicial work may be altered and / or modified in terms of the solemn direction / order of the Hon'ble Bench without any further notification.

The learned Advocates on record in a matter and litigants appearing in person are advised to follow the Cause List for the date and timing of the Hon'ble Bench in respect of their cases for hearing as well as the official website of the West Bengal Administrative Tribunal for other information, notifications, orders, Cause Lists etc.

The learned Advocates on record in a matter and litigants appearing in person are directed to submit their urgent matters in the 'Mentioning Slip' for inclusion in the Cause List which may be submitted online on all Mondays through '**Google Forms**' stating their urgency in brief as well as in **physical form** before the filing section of the Tribunal between **12 Noon and 3.00 P.M.** on the dates stated hereinabove.

In addition to the above, the Hon'ble Bench Nos. 1 and 2 will accept mentioning for inclusion in the Cause List, urgent delivery of the certified copies of the order / judgement, and other matters before commencement of hearing of the listed matters.

Notice in writing be served to the learned Advocates on record of the other side stating the next date of listing of the matter through whatsapp, email, and / or, in physical form and the proof of service must be produced at the time of call, if the Hon'ble Tribunal directs.

Preference shall be given in disposing of the cases under determination Codes 8 and 12 [Retiral Benefits (12) and Compassionate Appointment (8)]. The learned counsels and litigants appearing in person are directed to mention the aforesaid matters for inclusion in the daily cause list upon notice to the other side.

By order of the Hon'ble Chairman
Sd/- Subrata Ch. Polle
Registrar
West Bengal Administrative Tribunal

1. P.A. to Justice Soumitra Pal, Hon'ble Chairman, West Bengal Administrative Tribunal
2. P.A. to Mrs. Urmita Datta (Sen), Hon'ble Member (Judicial), West Bengal Administrative Tribunal
3. P.A. to Mr. Sayeed Ahmed Baba, Hon'ble Member (Administrative), West Bengal Administrative Tribunal
4. Ld. Deputy Registrar, West Bengal Administrative Tribunal
5. President/General Secretary, Calcutta High Court Bar Association
6. Section Officer, Filing Section/Cause List Section, West Bengal Administrative Tribunal
7. Superintendent/L.O. attached to 1st Bench, West Bengal Administrative Tribunal
8. Superintendent/L.O. attached to 2nd Bench, West Bengal Administrative Tribunal
9. Shri K. Pal, C.O. and Shri S. Biswas, C. O. Cause List Section, West Bengal Administrative Tribunal
10. Record-in-Charge, Record Section, West Bengal Administrative Tribunal
11. President/General Secretary, West Bengal Administrative Tribunal Bar Association.
12. Notice Board (01)
13. Notice Board (02)
- ✓ 14. Shri Ashis Halder, SSP, WBAT-He is directed to upload a copy in the website of this Tribunal
15. Office Copy


Registrar

West Bengal Administrative Tribunal