

West Bengal Administrative Tribunal

Bikash Bhavan, 3rd floor, Salt Lake, Kolkata-700091.

No.835 -WBAT/1E-39/2018(Pt.I)

Date: 08/12/2021

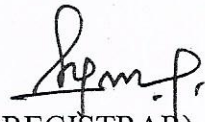
TENDER NOTICE

Sealed quotations are being invited from interested companies / private agencies / suppliers having good track record, with rates for supplying of the Office stationery articles to West Bengal Administrative Tribunal Bikash Bhavan, Salt Lake, Kolkata-700091 as per the list of items.

The companies /private agencies / suppliers may also be requested to drop their rate tender Quotation in sealed Cover Super Scribing “**Quotation for Office stationery for the financial year 2021-2022**” Addressing The **Ld. Registrar, WBAT, 3rd Floor, Salt Lake, Kol-91**. Last date of Submission of Quotation: 28.12.2021 up to 4.00 pm. and it will be opened in the chamber of Ld. Registrar on 29.12.2021.at 2:30 p.m.

This office reserves the right to accept or reject any or all tender offer without assigning any reason thereof.

By Order


(REGISTRAR)
W.B.A.T.

SL. No.	Name of the Particulars	Unit Required
1.	A4 Paper (Copy Power)	80 Rim
2.	Legal Paper (Copy Power)	60 Rim
3.	Pentonic pen Blue	20 Pcs
4.	Pentonic pen Black	20 Pcs.
5.	88A Cartridge Refill	15 Pcs
6.	12A Cartridge Refill	10 Pcs.
7.	File Cover (Yellow, Blue, Pink)	2000(Yellow), 500(Blue),500(Pink)
8.	Fevi Gum	10 Pcs.
9.	Fevi Stik(15 GM)	10 Pcs.
10.	Use & throw Pen (Blue)	25 Pcs.
11.	Use & throw Pen (Black)	25Pcs.
12.	Short Hand Note Book	03 Dozen
13.	Cup & Plate Set	1 Dozen Each
14.	Pencil Battery AA	1 Dozen
16.	Non-Dust Eraser & Sharner (Apsara)	1 Dozen Each
17.	Highlighter pen	6 pcs
18.	Signature Pen	1 Box
19.	Soap(Big)	06 Pcs.
20.	Scotch Brite	06 Pcs.
21.	Stapler(Small)	10 Pcs.
22.	Stapler Pin No.10	2 Box
23.	Small Exercise Registrar	06 Pcs.
24.	Cash Book(2000 page)	01 Pcs.
25.	Note Sheet(2 nd Page)	1 Dozen
26.	Attendance Register	4 Pcs.
27.	Case Book	10 Pcs.
28.	Tissue Paper	03 pkt.
29.	White Towels(Big)	10 Pcs.
30.	Calculator(Big)	04 Pcs.
31.	Glass(Plane)	05 Dozen
32.	Pen (Rorito Zapper)	6 Dozen
33.	Duster	05 Dozen
34.	Water Bottle	06 Dozen
35.	Stamp Pad(Blue)	06 Pcs.
36.	Stamp Pad Ink 60 ml	06 Pcs.
37.	Paper Clip	06 pcs
38.	Envelop (12''x4'')	06 (Dozen)
39.	Dettol Han Wash	06 Dozen
40.	Savlon Disinfectant Spray(170 GM)	10 Pcs.
41.	Hand Sanitizer (Water based 5 ltr.)	04 Pcs.
42.	Surgical Mask	300 Pcs.

By Order


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